

Request Form for Faculty Name Change

Please save this document and send as an attachment to cwarden@centralr3.org.

Requests for name changes may be submitted at any time and will affect the following technology accounts by changing only the account name information. All passwords will be kept the same unless characters from the name are used. In those instances, the new name will be reflected in the passwords as well.

Windows, Google, Bluechalk Inventory, Network folder name, SIS, phone system, website.

Please also inform the administrative office of the name change.

Date of Change _____

Former Name _____

New Name _____

For Technology Department Use Only:

Windows___ Google___ Google Groups___ Google Enterprise___ Bluechalk___

Transfer Inventory___ Network Folder___ SIS___ Phone___ Website___ Blackboard___

HS Door ___ PiiProtect _____